



## YEAR THREE PARENT PAYMENT ARRANGEMENT 2024

November 1, 2023

Dear Parents and Carers,

Heatherhill Primary School is looking forward to another great year of teaching and learning and would like to advise you of Heatherhill's voluntary financial contributions for 2024.

Heatherhill Primary School provides students with free instruction to fulfil the standard Victorian curriculum, and we want to assure you that all contributions are voluntary. Every effort is made to keep the cost of voluntary curriculum contributions to a minimum and affordable for all families.

Nevertheless, the ongoing support of our families ensures that our school can offer our students the best possible education and support.

We want to thank you for all your support, whether through fundraising, voluntary contributions or volunteering your time. This has made a huge difference to our school and the programs we can offer students.

Within our school, this support has allowed us to offer a wide range of subjects and curriculum experiences: enhanced digital learning opportunities and equipment, faster WIFI and internet, employment of a school-based digital technologies technician, purchasing of student furniture, purchasing and maintenance of air conditioning units, building and ground improvements, in addition to the Visual Arts and STEM Programs.

Please see a one-page overview for further information on the Department's Parent Payments Policy.

Do not hesitate to contact the office if you have any questions regarding voluntary parent payments.

Yours sincerely,

Amanda McLean  
Principal

Bart Firus  
School Council President

<b>Curriculum Contributions - items and activities that students use, or participate in, to access the curriculum</b>	<b>Amount</b>
<p><i>Year 3 classroom consumables, materials &amp; equipment</i></p> <ul style="list-style-type: none"> <li>• <i>Classroom supplies – craft materials, cardboard, coloured paper</i></li> <li>• <i>Inquiry learning resources</i></li> <li>• <i>STEM equipment and resources</i></li> <li>• <i>Mathematics equipment and resources</i></li> <li>• <i>English – book boxes and take-home books</i></li> <li>• <i>Sports – awards, equipment and maintenance</i></li> <li>• <i>Visual Art - paint, crayons, canvas, glitter, coloured paper</i></li> <li>• <i>Italian supplies - paint, crayons and coloured paper</i></li> <li>• <i>Library – purchasing of books and equipment to sustain the library as a valuable resource</i></li> <li>• <i>Student Planner</i></li> </ul>	\$50.00
<p><i>Year 3 Online Subscriptions</i></p> <ul style="list-style-type: none"> <li>• <i>Maths Assessment Tools: Essential Maths &amp; PAT Maths</i></li> <li>• <i>English Assessment Tools: PAT Reading</i></li> <li>• <i>Literacy Resources: Sunshine Online</i></li> <li>• <i>Central Parent Portal</i></li> </ul>	\$40.00
<i>Year 3 ICT Devices – provision of devices from the shared classroom sets</i>	\$50.00
<i>Year 3 Printing and photocopying of worksheets and learning materials</i>	\$40.00
<b>Other Contributions - for non-curriculum items and activities</b>	<b>Amount</b>
Student wellbeing programs	\$5
First aid equipment	\$10
School grounds maintenance and improvements	\$20
Bulk order of hand sanitiser and tissues	\$10
Non-department maintenance and replacement of classroom fixtures, such as air-conditioners and air-purifiers	\$5
<b>Total Amount</b>	<b>\$230.00</b>

### **Educational items for students to own**

Attached is a list of items the school recommends you purchase from Champion Books for your child to own and use individually.

### **Extra-Curricular Items and Activities**

Heatherhill Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the curriculum. These are provided on a user-pays basis.

Extra-Curricular Items and Activities	Amount	Purchase (Please tick)
Other optional Year 3 excursions to be scheduled	TBA	
School Camp	TBA	
Carnevale - show and special lunch	TBA	
Life Education	TBA	
School Photos	TBA	
Year 3 Swimming and Water Safety	TBA	
Maths Plus Homework Book	TBA	
<b>Total Extra-curricular Items and Activities</b>		<b>\$</b>

### Financial Support for Families

Heatherhill Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund for eligible families
- State Schools' Relief for eligible families
- Refugee Funding and eligible families

For a confidential discussion about accessing these services or discussing alternative payment arrangements, contact Shannon Di Carlo (Acting Business Manager) or Amanda McLean (principal);

Ph: 03 9546 7562 | Email: [Heatherhill.ps.@education.vic.gov.au](mailto:Heatherhill.ps.@education.vic.gov.au)

### Total

Category	
Curriculum Contributions	\$
Other Contributions	\$
Extra-Curricular Items and Activities	\$

### Payment methods

- Direct deposit
- Eftpos or CASH
- Payment Plan

### Refunds

Parent requests for refunds are subject to the school's discretion and are made case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, considering whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.