



## JUNIOR SCHOOL PARENT PAYMENT ARRANGEMENT 2026

November 6, 2025

Dear Parents/Guardians,

Heatherhill Primary School is looking forward to another great year of teaching and learning and would like to advise you of Heatherhill's voluntary financial contributions for 2026.

Schools provide students with free instruction to fulfil the standard curriculum requirements, and we want to assure you that all contributions are voluntary. Every effort is made to keep the cost of voluntary curriculum contributions to a minimum and affordable for all families.

Nevertheless, the ongoing support of our families ensures that our school can offer our students the best possible education and support.

We want to thank you for all your support, whether through fundraising, voluntary contributions or volunteering your time. This has made a huge difference to our school and the programs we can offer students.

Within our school, this support has allowed us to offer a wide range of subjects and curriculum experiences: enhanced digital learning opportunities and equipment, faster WIFI and internet, employment of a school-based digital technologies technician, enhanced literacy and numeracy resources, purchasing of student furniture, purchasing and maintenance of air conditioning units, building and ground improvements, in addition to the Visual Arts and STEM Programs.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Do not hesitate to contact the office if you have any questions regarding voluntary parent payments.

Yours sincerely,

Amanda McLean  
Principal

Bart Firus  
School Council President

<b>Curriculum Contributions - items and activities that students use, or participate in, to access the curriculum</b>	<b>Amount</b>
Classroom consumables, materials & equipment <ul style="list-style-type: none"> <li>• Classroom supplies – craft materials, cardboard, coloured paper</li> <li>• Inquiry learning resources</li> <li>• STEM equipment and resources</li> <li>• Mathematics equipment and resources</li> <li>• English – book boxes and take-home books</li> <li>• Sports – awards, equipment and maintenance</li> <li>• Visual Art - paint, crayons, canvas, glitter, coloured paper</li> <li>• Italian supplies - paint, crayons and coloured paper</li> <li>• Library – purchasing of books and equipment to sustain the library as a valuable resource</li> </ul>	\$ 60.00
Online Subscriptions <ul style="list-style-type: none"> <li>• Maths Assessment Tools: Essential Maths &amp; PAT Maths</li> <li>• English Assessment Tools: PAT Reading</li> <li>• Literacy Resources: Sunshine Online</li> <li>• Compass Parent Portal</li> </ul>	\$ 50.00
ICT Devices – provision of devices from the shared classroom sets	\$ 50.00
Printing and photocopying of worksheets and learning materials	\$ 40.00
<b>Total Curriculum Contributions</b>	<b>\$200.00</b>
<b>Other Contributions - for non-curriculum items and activities</b>	<b>Amount</b>
Student wellbeing programs	\$ 5.00
First aid equipment	\$ 10.00
School grounds maintenance and improvements	\$ 20.00
Bulk order of hand sanitiser and tissues	\$ 10.00
Non-department maintenance and replacement of classroom fixtures, such as air-conditioners and air purifiers	\$ 5.00
<b>Total Other Contributions</b>	<b>\$ 50.00</b>

### **Educational items for students to own**

Enclosed is a list of items the school recommends you purchase from Champion Books for your child to individually own and use.

### Extra-Curricular Items and Activities-provided on a user-pays basis

Heatherhill Primary School offers a range of optional items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum.

Extra-Curricular Items and Activities	Amount	Purchase
Other optional excursions to be scheduled		
Carnevale - show and special lunch		
Swimming and Water Safety		
Extended Day		
School Photos		
Maths Plus Homework Book - \$21.95 (purchased with books – see attached booklist)		
Victorian Targeting Handwriting Student Book - \$18.95 (purchased with books – see attached booklist)		
<b>The cost of extra-curricular items and activities will be advised throughout the year.</b>		

### Financial Support for Families

Heatherhill Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- State Schools' Relief
- Payment plans for Extra-Curricular Items and Activities

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact Cindy Zhou ( Business Manager) or Amanda McLean (Principal);

Ph: 03 9546 7562 | Email: [heatherhill.ps.@education.vic.gov.au](mailto:heatherhill.ps.@education.vic.gov.au)

Category	
Curriculum Contributions	\$ 200.00
Other Contributions	\$ 50.00
Extra-Curricular Items and Activities	\$ TBA
<b>Total</b>	<b>\$250.00</b>

### Payment methods

- Direct deposit

- Eftpos or CASH
- Payment Plan

### **Refunds**

Parent requests for refunds are subject to the school's discretion and are made case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, considering whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.