**FOUNDATION PARENT PAYMENT ARRANGEMENT 2023**

November 14, 2022

Dear Parents/Guardians,

Heatherhill Primary School is looking forward to another great year of teaching and learning and would like to advise you of Heatherhill's voluntary financial contributions for 2023.

Heatherhill Primary School provides students with free instruction to fulfil the standard Victorian curriculum, and we want to assure you that all contributions are voluntary. Every effort is made to keep the cost of voluntary curriculum contributions to a minimum and affordable for all families.

Nevertheless, the ongoing support of our families ensures that our school can offer our students the best possible education and support.

We want to thank you for all your support, whether through fundraising, voluntary contributions or volunteering your time. This has made a huge difference to our school and the programs we can offer students.

Within our school, this support has allowed us to offer a wide range of subjects and curriculum experiences; enhanced digital learning opportunities and equipment, faster WIFI and internet, employment of a school-based digital technologies technician, purchasing of student furniture, purchasing and maintenance of air conditioning units, building and ground improvements, in addition to the Visual Arts and STEM Programs.

Please see a one-page overview for further information on the Department's Parent Payments Policy.

Please contact the office if you have any questions regarding voluntary parent payments.

Yours sincerely,

Amanda McLean Bart Firus

Principal School Council President

**Heatherton Rd, Springvale VIC 3171**

**Phone:** +61 (03) 9546 7562 **Facsimile: +61 (03)** 9558 5672

**Email:** [heatherhill.ps@education.vic.gov.au](mailto:heatherhill.ps@education.vic.gov.au) **Website**[**heatherhillps.vic.edu.au**](http://www.heatherhillps.vic.edu.au/)

|  |  |
| --- | --- |
| **Curriculum Contributions** - items and activities that students use, or participate in, to access the curriculum | Amount |
| *Foundation classroom consumables, materials & equipment*   * *Take-home reader bag (purchased only in Foundation)* * *Classroom supplies – craft materials, cardboard, coloured paper* * *Inquiry learning resources* * *STEM equipment and resources* * *Mathematics equipment and resources* * *English – book boxes and take-home books* * *Sports – awards, equipment and maintenance* * *Visual Art - paint, crayons, canvas, glitter, coloured paper* * *Italian supplies - paint, crayons and coloured paper* * *Library – purchasing of books and equipment to sustain the library as a valuable resource* | $60.00 |
| *Foundation Online Subscriptions*   * *Essential Maths* * *PAT Maths and Reading* * *Sunshine Online* * *Sentral Parent Portal* | $50.00 |
| *Foundation ICT Devices – provision of devices from the shared classroom sets* | $40.00 |
| *Foundation Printing and photocopying of worksheets and learning materials* | $30.00 |
| **Other Contributions -** for non-curriculum items and activities | **Amount** |
| Student wellbeing programs | $5 |
| First aid equipment | $10 |
| School grounds maintenance and improvements | $20 |
| Bulk order of hand sanitiser and tissues | $10 |
| Non-department maintenance and replacement of classroom fixtures, such as air-conditioners and air-purifiers | $5 |
| **Total Amount** | **$230.00** |

**Educational items for students to own**

Attached is a list of items the school recommends you purchase from Campion Education for your child to own and use individually.

**Extra-Curricular Items and Activities**

Heatherhill Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the curriculum. These are provided on a user-pays basis.

|  |  |  |
| --- | --- | --- |
| **Extra-Curricular Items and Activities** | **Amount** | **Purchase**  **(Please tick)** |
| Other optional Foundation excursions to be scheduled | TBA |  |
| Carnevale - show and special lunch | TBA |  |
| Life Education | TBA |  |
| School Photos | TBA |  |
| Foundation – Swimming and Water Safety Program | TBA |  |
| **Total Extra-curricular Items and Activities** | | **$** |

### Financial Support for Families

Heatherhill Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

* the Camps, Sports and Excursions Fund for eligible families
* State Schools' Relief for eligible families
* Refugee Funding and eligible families

For a confidential discussion about accessing these services or discussing alternative payment arrangements, contact: Louise McLelland (School Business Manager) or Amanda McLean (Principal);

Ph: 03 9546 7562| Email: [Heatherhill.ps.@education.vic.gov.au](mailto:Heatherhill.ps.@education.vic.gov.au)

**Total**

|  |  |
| --- | --- |
| **Category** |  |
| Curriculum Contributions | $ |
| Other Contributions | $ |
| Extra-Curricular Items and Activities | $ |

### Payment methods

* Direct deposit
* Eftpos or CASH
* Payment Plan

### Refunds

### Parent requests for refunds are subject to the school's discretion and are made case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, considering whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

**parent PAYMENTS policy**

**ONE PAGE OVERVIEW**

|  |  |
| --- | --- |
|  | FREE INSTRUCTION   * Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL. * Schools may invite parents to make a financial contribution to support the school. |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | PARENT PAYMENT REQUESTS  Schools can request contributions from parents under three categories:   |  |  |  | | --- | --- | --- | | Curriculum Contributions  Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the curriculum. | Other  Contributions  Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives. | Extra-Curricular Items and Activities  Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the curriculum. These are provided on a user-pays basis. |  * Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices). |

|  |  |
| --- | --- |
|  | FINANCIAL HELP FOR FAMILIES   * Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out. * Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements. |

|  |  |
| --- | --- |
|  | SCHOOL PROCESSES   * Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency. |

